

Respiratory Hygiene/Cough Etiquette Competency Checklist

Name (print) _____

Required Step	Competent - Yes	Competent - No
Correctly states purpose of respiratory hygiene/cough etiquette contain respiratory secretions and prevent transmission		
Correctly selects needed materials: - Tissues - Trash can - Hand sanitizer - Masks - Signage/poster		
Correctly implements steps and provides education: Implementation: - Post visual alerts - Makes supplies readily available - Offers mask to person who is coughing - Provides 3 feet spatial separation for a person that is coughing - Advises healthcare staff to follow Droplet Precautions (e.g., wearing a mask for close contact), in addition to Standard Precautions, when providing care to a resident with symptoms of a respiratory infection, until it is determined that the cause of symptoms is not an infectious agent that requires Droplet Precautions Education - Cover the nose/mouth when coughing or sneezing - Use tissues to contain respiratory secretions and dispose of them in the nearest waste receptacle after use - Perform hand hygiene (e.g., hand washing with non-antimicrobial soap and water, alcohol-based hand rub, or antiseptic handwash) after having contact with respiratory secretions and contaminated objects/materials		
Comments or follow up actions:		

Staff Signature

Validator Signature/Date